



**GETTYSBURG BOROUGH STORM WATER AUTHORITY
GBSWA
MEETING MINUTES OF MAY 13, 2019**

**Approved June 10, 2019
Vote 3-0**

PRESENT: Members of the Board: Michael S. Malewicki, Chair; John D. Lawver, Jr., Vice-Chair; Wesley K. Heyser, Secretary; Theodore Streeter; and Patricia A. Lawson; **GBSWA Officials:** Charles R. Gable, Administrative Manager; Adam Boyer, Solicitor; Chad Clabaugh, Engineer; Becky LaBarre, Acting Recording Secretary; **Other Borough Officials:** Robert Harbaugh, Director of Public Works; **Members of the Public:** Hillary Dunning representing C.S. Davidson, Inc.; Steve LaBarre of Fairfield; and Jim Hale of the Gettysburg Times.

Chair Malewicki called the meeting to order at 5:33pm.

Mr. Malewicki indicated that the purpose of this evening's meeting was to finalize the GBSWA's *Rates, Rules, and Regulations* document. Engineer Clabaugh summarized the three things the Board asked Ms. Dunning to address following the Monday, May 6, 2019 meeting: rain barrels, a list of "heavy hitters" in terms of stormwater management Equivalent Residential Units (ERUs), and to identify the brown filed properties located within the borough boundaries.

Mr. Malewicki requested a combined motion to approve both the May 13, 2019 and meeting minutes of Monday, May 6, 2019.

Ms. Lawson made a **motion** to approve both the May 13, 2019 and meeting minutes of Monday, May 6, 2019 as presented. **Seconded** by Mr. Streeter. Solicitor Boyer noted that, for his reference to gravel and cinders being shoveled into Rock Creek, the street should read "Hanover" rather than "York". Ms. Lawson amended the original motion to reflect this correction to the minutes. **Passed 5-0** without dissention.

There was no public comment.

OLD BUSINESS

Chair Malewicki requested the board continue its final review of its *Rates, Rules, and Regulations*.

Sec. 14.8.4, Urban Tree Planting: 1" diameter is a cumulative number

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Sec. 14.8.4.2: Deleted; kept Example #1 only; “breast height” is an approximate number intended to be vague because the tree will continue to grow

Sec. 14.8.3.3: Calculations for Rain Barrels; Engineer Clabaugh recommended to keep this section as written. The board discussed the limited potential impact rain barrels could have on mitigating major storm events, considered the merits of possibility of assigning a flat dollar figure for fee reduction per barrel, and finally settled on allowing 500 square foot maximum per barrel.

Sec. 14.8.3.4: Eliminated

Sec. 14.8.5.2: 50% brown field credit; there would be no issue with the proposed budget if this reduction in fees was offered; three brownfields are identified as owned by Gettysburg College, CSX Railroad, and South Central Community Action programs (SCCAP).

Appendices: Manager Gable indicated that this section will be strictly administrative in nature, containing application forms for credits.

Solicitor Boyer commented that he reviewed the draft one last time and found some edits that need to be made for clarity, but nothing substitutive with no changes to content or intent. He suggested sending the draft out via email for a final review by the board prior to putting on the agenda for adoption June 19, 2019.

NEW BUSINESS

Ms. Lawson presented the following as a single combined **motion**:

Pursuant to the Agreement for Services Rendered between the Gettysburg Borough Storm Water Authority and the Borough of Gettysburg, a motion directing Gettysburg Borough staff to establish banking accounts at PNC Bank on behalf of the Gettysburg Borough Storm Water Authority with three signatories being required in order to disburse funds from any account.

A motion to designate Charles R. Gable, in his capacity as Borough Manager; Nicolette James, in her capacity as Finance Director; Michael S. Malewicki, in his capacity as Chairman of the Gettysburg Borough Storm Water Authority; and John D. Lawver, Jr., in his capacity as Vice Chairman of the Gettysburg Borough Storm Water Authority, as authorized signatories on all bank accounts of the Gettysburg Borough Storm Water Authority.

Seconded by Mr. Heyser. **Passed 5-0** without dissention.

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Mr. Malewicki reminded the board that the next GBSWA meeting is scheduled for Monday, June 10, 2019 at 5:30p.m. He also mentioned that he and Ms. Lawson are working with Community Media to produce a thirty-minute program on Gettysburg's stormwater management initiatives to educate the public prior to the first invoice for fees in July 2019. Ms. Lawson stated that the program will be based on the frequently asked Questions (FAQs) developed for the Authority's page on the Borough website. She also said that the summer 2019 issue of the Borough newsletter will provide information on MS4 and that the Gettysburg Times plans to run a feature article.

There was no public comment.

Mr. Malewicki then requested a motion to adjourn. **Motion** was made by Mr. Streeter, **seconded** by Mr. Heyser. **Passed 5-0** without dissent.

Meeting adjourned at 6:09pm.

Respectfully submitted by:



Becky LaBarre, Director of Planning and Historic Preservation

Acting Recording Secretary